

# ADVISORY BOARD MEETING



**Date:** November 26, 2024

**Time:** 5:15 PM – 7:00 PM

## Attendees:

<b>Advisory Board Members:</b>	
Fred Thomas	Eric Drever
Monica Alexander	Susie Kroll
Monisha Harrell	James Schrimpsheer
Faapouaita Leapai	Tony Golik
Philip Harju	
<b>OII Staff:</b>	
Roger Rogoff, Director	Antionette Manthey, Executive Assistant to Director Rogoff
Vicki Kamin, Director of Administrative Services	Dana Boales, Senior Organizational Development Advisor
Tracy Lapps, Director of Investigations	Jessica Berliner, Senior Legal and Policy Advisor
Annette Taylor, Legislative Director	Ang Rogness, Family Liaison Supervisor
Hector Castro, Director of Communications and Community Relations	Joanna Carns, Legislative, Rules, and Advisory Board Coordinator
Angie Smith, Director of Tribal Relations	
<b>Office of Financial Management Staff:</b>	
Cynthia Gonzales, Human Resources Manager	Teresa Gleason, Human Resources Business Partner

## Minutes

### Welcome

- Annette Taylor welcomed participants to the meeting at 5:16 pm.

### Executive Session

- Tracy Lapps led a review of an employment candidate's interview and application materials.
- The Advisory Board voted to approve the candidate.

### Advisory Board Business

- Joanna Carns led a review and revision of a draft Advisory Board purpose statement, which was created from board member input during the in-person work session and board survey.

- The Advisory Board voted to adopt the revised Advisory Board Handbook. The revised handbook will be sent to all members and posted on the OII website.
- Joanna Carns provided an update that nine out of ten Advisory Board members have applied for reappointment. One member has not yet decided and will make a decision at the start of the new year.
- Tracy Lapps requested Advisory Board members to participate on investigator interview panels. Several members voiced appreciation for past participation. Any interested members should let Joanna Carns know.
- Joanna Carns led a discussion on the need to protect confidential employment information that is being sent to Advisory Board members. A question was raised regarding the level of confidentiality and protection required. OII and OFM staff shared that certain personally identifiable information must be protected and that generally employment information is considered confidential.

## **OII Operations Update**

- Roger Rogoff provided an update on OII's plans to begin investigating new fatal incidents on December 1 in Region 1. The agency has engaged in significant work to reach this huge milestone, including hiring and training investigators, procuring state of the art equipment, creating policies and procedures, and more. Staff are prepared and ready to go.

## **Prior Case Review Program**

- Jessica Berliner provided an update on the Prior Case Review Program. Currently, 24 cases have been submitted for review and eight are under formal review. Eleven did not meet OII criteria (e.g., weren't fatalities, use of force or in our state). Four are in the preliminary review process, with more information requested on two. One other is pending potential legal issue/ a conflict with the agency as a whole.
- Improvements to the program since its inception include that the Family Liaison Supervisor has established a cadence of communication with families and that additional resources have been added. A senior investigator has been dual allocated to manage the program with Jessica.
- These cases have significant issues that make them particularly challenging. Jessica invited interested board members to attend a longer discussion with her to do more of a deep-dive.
- A board member raised a question regarding the whole-agency conflict and how the agency would contract with another entity to conduct that review. Jessica Berliner posted relevant language from OII's recently created Conflicts

of Interest-Investigations policy and offered to follow up with the board member regarding his concerns.

## Open Discussion

- Joanna Carns led a discussion regarding the structure of board meetings moving forward.
  - General consensus among board members that meetings should be in-person quarterly. Most agreed that meetings should move around locations, but several flagged that staying on the west side may enable more members to make the in-person meetings.
  - Discussion and general agreement that future board meetings will include high level overviews of topics and that staff will hold more specific/in-depth discussion in separate meetings with interested persons.
    - A board member cautioned that if needed, board members should feel welcome to go into specifics during the meetings. Advisory Board members and OII staff agreed.
- Joanna Carns led a discussion regarding the board survey results.
  - Regarding information that board members would like to see the agency share post-operations, a board member stated that they would like to see a summary of notifications to families, tribes, and communities, including response time. Another board member described a “brief” for the board that does not provide investigative details, but provides information on timely response and deployment, any difficulties, notifications to families and tribes, and other information that demonstrates that OII processes and protocols are being followed. OII staff will develop a proposal for a standard brief for members moving forward.
  - Advisory board members shared that they need timely notifications of incidents and any items appearing in the news. Hector Castro indicated that board members will receive advance notice of news releases and other information released to the public/media.
  - Began discussion of a member’s request for use of force data, but did not conclude. Will pick up this discussion at the next meeting.

## Closing

- Meeting closed at 7:06 with appreciation and wishes for a happy Thanksgiving for all.

**OII Mission:** To conduct fair, thorough, transparent, and competent investigations.

**OII Vision:** All investigations of police use of force will be free from bias and trusted by everyone.