

# ADVISORY BOARD MEETING



**Date:** January 7, 2025

**Time:** 5:15 PM – 7:15 PM

## Attendees:

<b>Advisory Board Members:</b>	
Eric Drever, Advisory Board Co-Chair	Philip Harju
Monica Alexander	Susie Kroll
Monisha Harrell	Tony Golik
Norma Gallegos	
<b>OII Staff:</b>	
Roger Rogoff, Director	Jane Nesbitt, Chief of Staff
Vicki Kamin, Director of Administrative Services	Antoinette Manthey, Executive Assistant to Director Rogoff
Tracy Lapps, Director of Investigations	Jessica Berliner, Senior Legal and Policy Advisor
Annette Taylor, Legislative Director	Felicia Cross, Community Liaison Supervisor
Hector Castro, Director of Communications and Community Relations	Joanna Carns, Legislative, Rules, and Advisory Board Coordinator
<b>Office of Financial Management Staff:</b>	
Cynthia Gonzales, Human Resources Manager	Teresa Gleason, Human Resources Business Partner
Elijah Keimig, Human Resources Business Partner	

## Minutes

### Welcome

- Eric Drever welcomed participants to the meeting at 5:18 pm.

### OII Employment Update

- Tracy Lapps shared an update that the candidate previously approved by the Advisory Board at the November meeting has successfully completed the polygraph and psychological examinations and OII will be moving forward with the hire.
- Tracy also shared that a new candidate requiring board approval will be moving into the background investigation process. The name will be shared with the board by Joanna Carns, Advisory Board Coordinator.

- Office of Financial Management (OFM) staff shared a change in portfolio. Elijah Keimig will be the new OFM Human Resources Business Partner for OII. OII thanks Teresa Gleason for her work and wishes her well!

## **Advisory Board Business**

- Eric Drever moved and Norma Gallegos seconded approval of the November 26 meeting minutes.
- A new standing meeting agenda item is a rotating review of the Advisory Board bylaws, as found in the handbook. Joanna Carns led a review of 3.7 Meeting Ground Rules.

## **OII Operations Update**

- Tracy Lapps and Hector Castro provided a briefing on the current OII investigation into a use of deadly force incident that occurred on December 4, 2024, in Vancouver, Washington. Information shared with the OII Advisory Board regarding investigations is considered confidential per RCW 43.102.130.

## **Legislative Update**

- Annette Taylor provided an update on the current legislative session, which starts on Monday. OII is not introducing any new legislation, but OII is closely monitoring the budget.
- Annette also introduced an idea of creating a legislative subgroup with interested board members. OII would have the opportunity to share what bills OII will be tracking and to hear from advisory board members what bills that they are tracking. Interested board members should reach out to Joanna Carns to let her know.

## **Five Year Training Proposal**

- Hector Castro shared that OII will be shifting to develop the proposal required under RCW 43.102.050, which is required to be completed by December 1, 2025. OII is developing a plan to include input from the community and will be including Felicia Cross, Community Liaison Supervisor, in the work. OII will be meeting with some interested community members later this month.
- The RCW requires consultation with the Advisory Board. Jessica Berliner solicited input from the board regarding what successful consultation would look like. We will have another opportunity to discuss at the next board meeting and/or board members can let Joanna know their thoughts.

## Open Discussion

- Joanna Carns led a discussion on various topics.
  - Regarding the investigations brief that was provided by Tracy and Hector earlier, board members felt it was good and had no suggestions or requests for additional information in future briefs. The expectation is that there will be more information provided once the final report has been completed and sent to the prosecutor.
  - Regarding communication that was shared post-incident, board members felt that it was a good amount with no changes needed.
  - Regarding sharing articles involving OII, board members relayed that they appreciated receiving them. Hector provided information on an upcoming Seattle Times article that will feature OII and also provided an update on an upcoming meeting at Seattle University.
  - Regarding in-person meetings (follow-up from last board meeting), board members relayed that they appreciated the accessibility of virtual meetings and that travel for in-person meeting should be reserved for more substantive work than a regular board meeting. Joanna clarified that OII plans for two in-person work sessions in 2025. Based on this feedback, OII will continue to hold regular board meetings virtually.
- Joanna Carns led a continued discussion regarding the board survey results.
  - Regarding use of force data, the request from a board member is to provide information on current incidents so that board members have a sense of the number and type of incidents occurring statewide.
  - A substantive discussion was held regarding terms used that may be inappropriate or insensitive. A specific example cited was using "resident" instead of "citizen" as people may not all be citizens. More discussion will be held at the next meeting.
  - Regarding topics for the next work session, in addition to the suggestion in the survey results and training, a board member relayed a desire to have a discussion on what worked and what didn't in investigations, and lessons learned. Another board member relayed a desire for an in-depth Q&A on the legislative session and budget.
  - Regarding the length, most people preferred one day, with one member suggesting one full day and then optional/subcommittee work the following day.
  - Regarding board members' role and commitment to the board, a board member suggested having a discussion at least once a year and revisit.
- Eric invited board members to ask any additional questions.
  - A board member requested an update on the board vacancy. Joanna shared that a news release has been distributed and that internal staff

have been solicited to share it. Joanna has also shared it with most of the bar associations on the eastern side and OII is intending to place an ad in the Spokane Bar Association newsletter.

## **Closing**

- Meeting adjourned at 7:06 pm.

**OII Mission:** To conduct fair, thorough, transparent, and competent investigations.

**OII Vision:** All investigations of police use of force will be free from bias and trusted by everyone.