

Date: 4/23/2024

Time: 5:15 p.m. to 6:30 p.m.

Attendees:

Board Members:	
Fred Thomas	Eric Drever
Norma Gallegos	
Monisha Harrell	
Faapouaita Leapai	
Philip Harju	
James Schrimpsher	
OII Staff:	
Roger Rogoff	Antionette Manthey
Vicki Kamin	Perry Gordon
Jane Nesbitt	Jessica Berliner
Sandy Logan	Kiley Conaway
Cathy Hakola	Chris Liles
Angie Smith	

Welcome and Update – Eric Drever, co-chair.

Director’s Welcome – OII Chief of Staff Roger Rogoff

- Welcomed the group.

Legislative Update – Director Rogoff

- Advised that the agency will be working over the summer and fall on the budget for 2025-27 for the 2025 Legislative Session.

Communications & Community Relations – Jane Nesbitt, Chief of Staff

- Family liaison interviews scheduled.
- Community liaison position closed. Candidates are being reviewed and board for volunteers have been sought to participate on interview panels.

Equity – Jessica Berliner, Senior Policy Advisor

- Member of the Athena Group has joined OII PEAR team to assist in reaching team and development of an action plan in September.

Investigations – Tracy Lapps, Director of Investigations

- Thanked chairs Eric and Fred for volunteering to be on investigator interview panels.
- Described training provided by the Washington State Crime Lab – Forensic
 - A five-day training program is being attended by all investigator staff and will continue till next week.
 - Training photos shared with the board.

Administrative Services – Vicki Kamin, Director of Administrative Services

- Current Recruitments
 - 36 staff on board.
 - 55 investigators in hiring process.
 - 15 senior investigators in hiring process.
 - Positions in Process for hiring:
 - Family Liaison
 - Community Liaison
 - Video Tech
 - Project Manager
 - Regional Supervisor (1 in Pierce & 1 in East)
 - Administrative Assistant (Investigations)
 - Evidence Tech (1 in West & 1 in Central)

OII Advisory Board final items – Cathy Hakola, Fleet & Advisory Board Coordinator

- March meeting minutes were approved by the board.
- Updated the board on the vacant defense attorney board position.
- Executive Session May 6