

Washington State Office of Independent Investigations
Advisory Board
Meeting Minutes

Date: 10/24/2023

Time: 5:15 p.m. to 6:45 p.m.

Attendees:

Board Members:	
Fred Thomas	Eric Drever
Susie Kroll	Phillip Harju
Monica Alexander	Tony Golik
Faapouaita Leapai	
James Schrimpsner	
OII Staff:	
Roger Rogoff	Hector Castro
Vicki Kamin	Annette Taylor
Antionette Manthey	Perry Gordon
Dana Boales	
Cathy Hakola	
Angie Smith	

Welcome and Update – Eric Drever, co-chair

Director’s Welcome – OII Director Roger Rogoff

- Provided update on OII internal, two-day tabletop exercise.

Legislative Update – Annette Taylor, Legislative Director

- The 2024 Legislative Session agency-request legislation update
 - This was submitted and is in review. Confirmed OII has a prime sponsor.
- OII’s interim legislative work update
 - Roger presented at the Senate Law & Justice Community work session in Spokane this September. Provided an update about proposed decision package. Legislative outreach is continuing.
 - Staff have met with non-partisan staff from the House Appropriations Committee and the Senate Ways & Means Committees to discuss the decision package.
 - The decision package will be presented in the 2024 Legislative Session.

Communications/Community Relations – Hector Castro, Director of Communications & Community Relations

- Media coverage
 - Seattle Times published a story on OII's investigator training.
 - Notice that notice of a formal review of a prior investigation has begun was posted to the OII website.
- LinkedIn page
 - Its primary function is recruitment and sharing OII job postings.
- Family liaison activity
 - Family Liaison Supervisor Angela Rogness began a few weeks ago.
 - Developing a training program for future family liaisons is one of her key projects.

Equity – Dana Boales, Organizational and Development Advisor

- Outreach to the Black Collective in Pierce County
 - Dana and Hector attended and were invited to return to provide a presentation.
- Upcoming contract with The Athena Group
 - Work by the vendor on Leadership Development training is in progress.
 - Continuing to work with Athena Group on leading with cultural competence and a racial equity lens.
 - OII staff are attending the Office of Equity Annual Convening.

Administrative Services – Vicki Kamin, Director of Administrative Services

- New investigator starting November 1.
- Interviews in progress with many Senior Investigator applicants and a few investigator applicants.
- A site in Tumwater has been confirmed as the OII central evidence facility/co-office space. Next step is to work with state architects to develop a plan for intended use and identify cost estimates prior to signing the lease.
- Training
 - In October and November, Government-to-Government training will be held for OII staff to increase understanding of tribal sovereignty and enhance effective relations with tribal governments.
 - Anti-bias and anti-racism curriculum with the Athena Group is in progress. This training will include DEI leadership coaching, structured/facilitated training for all staff, and monthly “lunch and learns” sessions.
 - Basic Law Enforcement Academy (BLEA)
 - The first group graduated this week after 400 hours of training.
 - The group identified areas for more in-depth training post-academy.
 - Two other investigators have started BLEA training.
 - Pre-BLEA
 - Development of pre-BLEA training for new investigators is in progress.
 - Situational Awareness & Surviving an Active Lethal Threat Training is October 31.
 - Work is in progress with vendor Communications Resources Northwest to develop an investigator's field training manual.

Tribal Liaison – Angie Smith, Tribal Liaison

- Update on Tribal Relations.

- Working on basic protocols of communication with tribal government and the legal requirements.
- Outreach and identifying key contacts.
- Attended the Associated Tribes of Northwest Indians (ATNI) conference, the National Native American Law Enforcement Association Conference in Las Vegas, and the Washington State Patrol training on tribal relations for troopers.
- Will attend monthly meetings with all the Tribal Liaisons.

Advisory Board – Eric Drever, OII Advisory Board Co-Chair

- Attendance, quorum and voting
 - Discussed attendance and the need for a quorum to hold votes.
 - Advisory Board members should maintain confidentiality for applicants applying for positions on the Advisory Board or with OII.

OII Advisory Board final items – Cathy Hakola, Fleet and Advisory Board Coordinator

- August OII Advisory Board meeting minutes were approved by the board.